

Weekly Status Report

VILLAGE MANAGER'S MESSAGE (6/28/2024)

This week I attended the ribbon cutting for Green Releaf Dispensary on North Avenue. This will be Villa Park's second dispensary and will generate additional revenue. The Municipal Cannabis Retailers' Occupation Tax currently generates about \$200,000 per year which the Village has dedicated (via Ordinance 4118) to police pensions, fire pensions, and "Village parks, a recreation center, and a pool." In addition, the Village receives funds from the sale of cannabis as sales taxes (Retailer's Occupation Tax), and some money that is included in the LGDF from an allocation of 8% of the State Cannabis Regulation Fund that collects revenues from several sources. In total, the Village received a little over \$380,000 from all sources in 2022.

On Monday I attended the DMMC meeting with the District 2 County Representatives Yeena Yoo and Paula Deacon Garcia. They updated the Mayors, Presidents and Managers about the transition to the new animal shelter which will be coming on line soon and the fact that there are a lot of animals ready for adoption. We also got an update on the Crisis Recovery Center and the 988-crisis line. The County will be launching a campaign to remind people about the 211-help line for health and social services.

Public Works Director Guerra and I held our annual meeting with Suzanna Strangmeier of ComEd. We discussed their efforts to support EV charging stations and an issue we had with some utility poles that had been left lying in front of a house on Harvard and a few other locations for over a year. They have been picked up and ComEd will make landscaping repairs where necessary. We also discussed power needs and how the Village might be charged for electricity at the new Recreation Center.

We met this week with the Villa Park team about the Union project and our analysis of their financing plan. We will be working to get an RDA before the Board in the next month or two. We also worked on the Hawthorne RDA to try to have it ready for the meeting of July 8.

The last Thursday night concert at Cortesi was well attended, despite the weather almost being chilly. They start up again on August 1 with Johnny Russler & the Beach Bum Band. During July the Villa Park-Lombard Kiwanis starts their Wednesday night concert series on July 10 with St. John's Lombard Praise Team at Ruggard Pavilion. Make plans to attend the Fourth of July Parade starting at 10:00 a.m. at Summit and Park avenue and proceeding west to Harvard, south to Madison east to Summit and back to the starting point. It looks to be our biggest parade yet.

As we finalize the Strategic Plan it has been emphasized by the Board, and the consultant, that the Plan was developed by the community, so the results need to be displayed to the entire community in a way that is easily found and understood. To that end staff has approached a couple vendors that specialize in web platforms. We will also consult with our new ERP vendor BS&A to see if they have a solution to find an inexpensive but effective way to let the public track progress on the Plan. I also met with department heads individually and together at the weekly staff meeting.

Matt Harline,
Village Manager



UPCOMING ITEMS

July 4th Parade at 10:00am

See Route attached

Committee of the Whole 7/8/2024

Presentation on Parking Studies for Historic Ardmore and Old Town Villa & Lufkin Park

Board of Trustees Agenda Items

July 8th, 2024

- Resolution Authorizing and Approving the Rules of Order and Procedures for the Village Board of Trustees.
- An Ordinance Approving a Variation for Minimum Side Yard Setback for the Property Located at 1116 N. Princeton Avenue
- An Ordinance Approving a Special Use for a Cannabis Facility at 310-330 E. North Avenue
- An Ordinance Approving a Plat of Subdivision with Vacation of Public Right-of-Way for the Property Located at 231 E. North Avenue, Villa Park
- An Ordinance of the Village of Villa Park, DuPage County, Illinois, Approving a Plat of Easement for a Naturalized Area at 951 North Harvard Avenue.
- Discussion and Adoption of Commissioners' Handbook

Other Items:

Commission Vacancies:

- Video Production Commission (3)
- Fire Pension Board (1)
- Historical Preservation (2)
- Community F.U.N Commission (1) junior commissioner opening
- Senior Concerns Comm (1)

Tues. 6/25/2024



Present:

Matt Harline, Village Manager
Chief M. Rivas, Police Department
Marc McLaughlin, Director of Comm. & Econ. Dev.
Greg Gola, Director of Parks and Recreation
Michael Guerra, Director of Public Works
Chuck Howard, Director of Finance
Sandy Hill, Library Director
Cheryl Wagner, Executive Assistant to VMO

Matt:

- Discussion on June 24 Meeting and upcoming July Agendas.
- Discussion with staff regarding Board on progress of Strategic Plan.
- July 6th Coffee with the Board is cancelled.
- Employee Newsletter items must be in to Suzanne by Wednesday.
- GOGov launch date for App is July 15th.
- Ribbon-cutting 2pm on Thursday for Green Releaf dispensary.
- Discussion of DMMC meeting with District 2 County Board members, DuPage County has a Data Sharing Plan.

Greg:

- SCGC Board Meeting tonight.
- Concert last Thursday was cancelled. We will be looking for Motown bands.
- Summer Festival was very successful this past weekend.
- Discussion about Rec center tours taken and upcoming dates and times.
- Lufkin update— deck looks great so far, spray pad will be ready, bathrooms not quite ready. Discussion about soft open.
- Lufkin Ribbon cutting should be mid July, all depends on bathrooms, possible soft opening on July 4th.
- July 1st volunteers meeting, July 3rd meeting with Glen to clarify July 4th technical plans.
- Greg discussed need for bus for Senior events 2-3 times a week. Other programs could use it as well.

Marc:

- Planner accepted position and starts July 1st. Her name is Rachel.
- Busy with many meetings this week.
- Discussion on ongoing construction site on North Avenue.
- Discussed a study of bus route in future.

Chuck:

- Audit—IT Agreements—Assessment of those contracts
- IRMA deadline June 28th—will need to file for extension Grants— finished spreadsheet, uploading agreements.
- Possible extension for GATA discussed.
- P&R Reimbursement Agreements discussed,, other accounting items as well.

Chuck:

- Audit—IT Agreements—Assessment of those contracts
- Audit due June 28th—will need to file for extension Grants— finished spreadsheet, uploading agreements.
- Possible extension for GADA discussed.
- Reimbursement Agreements discussed, Greg will check.
- Rec Center Accounts discussed

Chief Rivas:

- Discussion about finding floater or one candidate to academy. Currently PD has 6 backgrounds to complete.
- Discussion about Strat's and planned traffic enforcement.
- Discussion on North Avenue corridor businesses effected by Strat's and current efforts regarding improper lot usages.
- Update on remediation from sewer damage— booking room being worked on now.
- New PD receptionist for morning shift has started, her name is Sophia.
- Discussion regarding flock camera and additional benefits for current parking issues.

Sandy:

- Library Board meeting on June 26th.
- Items on agenda: Audit.
- Finance Meeting July 22nd (Chuck to attend)
- Hope to have annual Board member walk-through of Library in July.

Mike:

- Weather response is taking up most staff time. Will be short staffed due to vacations for next few weeks.
- New Public Works maintenance employee started, Nathan E.
- Looking in to management of space and desk locations
- Washington Street is closed (6/25) near site of new home being built to do sewer and water work.
- Affect on Pace bus 313 discussed.
- Discussion on vehicles for auction site—soon.
- Future sewer separation work will cause Pace bus detours.
- Durango issues continue, a couple being serviced right now.
- Engineer to start on July 8th. .

Cheryl:

- Block parties increased this year.

Assistant Village Manager

Assistant Village Manager, Suzanne McVey

June 28, 2024

- Service Master DSI continued restoration efforts at the Police Department on Tuesday. The adjutor approve additional restoration efforts. Floor installation is being completed this week.
- Attended the Society for Human Resource Management National Conference at Chicago's McCormick Center Sunday through Wednesday this week.
- Processed workers' compensation and general liability claims.
- Assisted departments with various personnel issues.
- Attended meeting with AFSCME leadership and Manager Harline to discuss step process for promotions and transfers.
- Continued comprehensive update to AFSCME job descriptions.
- Attended 4th of July Parade Planning Committee meeting. Sponsorship banners were finalized and received. T-Shirts should be in next week.
- Attended ribbon cutting for Green Releaf Dispensary.
- Conducted orientation for Police Department Front Desk Receptionist position.
- Drafted July Villa View employee newsletter issue.
- Current Job Recruitments:
 - Community & Economic Development – Planner (*Starting July 1st*)
 - Parks & Recreation – Administrative Assistant (*now accepting resumes*)
 - Police Department – Lateral Hire and Part Time Patrol Officers
 - Public Works – Maintenance I (*Starting July 1st*)
 - Recreation – Building Supervisor
 - Recreation Summer Positions – Pool Manager, Lifeguard and Learn to Swim Aide
- Freedom of Information Act Requests Received from 6/22 to 6/28:
 - Community Development – 10
 - Fire Department - 1
 - Managers Office/Finance -2
 - Police Department – 7
 - Public Works – 0
 - Parks and Recreation - 0
- Total closed FOIA requests 6/22 to 6/28: 8

Communications

Communications Specialist, Riley Pillar

June 28, 2024

Website

Total users	New users	Sessions	Views	Average session duration
9,375	8,211	11,887	18,069	00:01:47

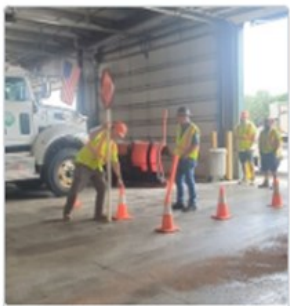
Search Term	Page title	Event count
Online Complaint Form	Summer 2024 Program	252
General Contractor's Application	Administrative Assistant - Parks and Rec 6.2...	205
Garage & Yard Sales	2024 Fourth of July Parade Packet	127
permits	1923 Rodessa (PDF)	77
Recreation center	2024 Pool Pass Form with Rules and Regul...	72
ardmore flats	24 -June 12-18,2024 Weekly Arrest and Inci...	67
27 w park	2024 Villa Park Summer Festival Vendor Bo...	67
Building Permit Information	3. Engineering C-K	60
Fence permit	Summer Festival Sponsorship Form 2024	55
Garbage	Decks/Patios (PDF)	52
What time do you close		

Top Page Views


	Full page URL	Views
1.	www.invillapark.com/	5,306
2.	www.invillapark.com/777/Villa-Park-Summer-Festival	4,474
3.	www.invillapark.com/851/Summer-Concerts	3,148
4.	www.invillapark.com/Jobs.aspx?Uniqueld=104&From=All&CommunityJobs=False&JobID=Administrati	2,969
5.	www.invillapark.com/211/Parks-Recreation	2,010
6.	www.invillapark.com/285/Aquatics	2,000
7.	www.invillapark.com/jobs.aspx	1,342
8.	www.invillapark.com/212/Police-Department	1,009
9.	www.invillapark.com/173/Billing-Payment	931
10.	invillapark.com/	903
11.	www.invillapark.com/854/Crime-and-Arrest-Reports	896
12.	www.invillapark.com/Jobs.aspx?Uniqueld=103&From=All&CommunityJobs=False&JobID=Planner-205	883
13.	www.invillapark.com/Jobs.aspx?Uniqueld=99&From=All&CommunityJobs=False&JobID=Maintenance	747
14.	www.invillapark.com/161/Community-Events	640
15.	www.invillapark.com/DocumentCenter/Index/486	634

Social Media


Fans & Followers across network		New fans & followers across network		Page & profile impressions across network		Page & profile reach across network	
Facebook Page	9,912	Facebook Page	27	Facebook Page	45,126	Facebook Page	36,285
Twitter	2,077	LinkedIn Page	3	Instagram Business	2,387	Instagram Business	1,417
Instagram Business	1,795	Instagram Business	2	LinkedIn Page	981	LinkedIn Page	563
LinkedIn Page	643	Twitter	1				
Posts across networks		Post impressions across network		Post reach across networks		Average post engagement rate	
Facebook Page	12	Facebook Page	35,059	Facebook Page	34,510	LinkedIn Page	38.62%
Instagram Business	9	Instagram Business	2,836	Instagram Business	2,466	Instagram Business	10.42%
Twitter	5	LinkedIn Page	821	Instagram Business		Twitter	7.44%
LinkedIn Page	3	Twitter	429			Facebook Page	6.58%



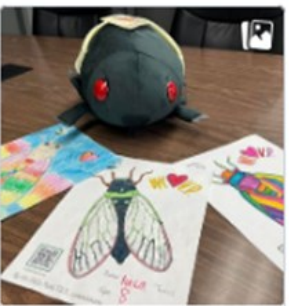
Our Public Works Department recently...
Mon Jun 24, 1:57pm
18.7K likes, 145 hearts



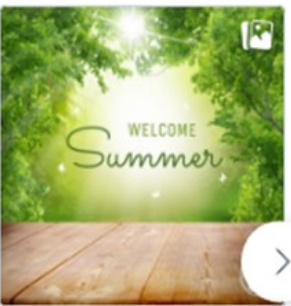
The Villa Park Recreation Center is...
Tue Jun 25, 9:54am
4.3K likes, 150 hearts




Our firefighters recently joined force...
Wed Jun 26, 2:31pm
3.4K likes, 131 hearts




The winners of the Villa Park Communit...
Thu Jun 27, 7:22am
2.8K likes, 63 hearts




Today is the official start of summer, and...
Thu Jun 20, 8:00am
2K likes, 39 hearts



TODAY is the day we've all been waitin...
Sat Jun 22, 8:00am
3.1K likes, 13 hearts, 0 comments, 7 shares



Our last Thursday night concert is...
Thu Jun 27, 9:00am
866 likes, 14 hearts, 4 comments, 5 shares



Our Thursday concerts continue with...
Thu Jun 20, 9:01am
785 likes, 8 hearts, 10 comments, 0 shares



Have you noticed how warm it is outside?!...
Thu Jun 20, 2:36pm
489 likes, 3 hearts, 0 comments, 0 shares

Finance

Finance Director, Chuck Howard

June 28, 2024

Finance Specialist

- Processed utility billing payments daily from the mail, drop box and over the counter
- Continued to process payments for utility taxes, places of eating tax remittances, licenses, special events, and various payments from PW, CED, Police, Parks & Recreation and Fire departments
- Processed the July 1st bill listing
- Processing Pcards for June

Utility Billing

- Processed final bills for residents moving out of the Village
- Assisted residents regarding utility billing concerns
- Processed liens to be filed at DuPage County
- Processed meter reads and XBP reporting for utility bills being mailed June 28th

Payroll

- Processed June 28th payroll

Accountant

- Reconciled Cash Receipts and Utility Billings.
- Worked with Auditors.
- Catching up on work after returning from vacation.

Finance Supervisor

- Continued balancing the cash drawer to check for accuracy of money being posted to correct accounts
- Created shutoff letters for July 5th
- Processed two IEPA loan payments and one raffle license
- Attended Leadership training
- Attended liquor licensing meeting
- Created third party reporting for bills to be mailed June 28th

Finance Director

- Continued support of external auditors fieldwork for Year End 2023 for final reporting items including Grants and Compensated Absences and IT Arrangements
- Beginning review of revenue projection sources for preparation for 2025 Budget worksheets
- Attended Sugar Creek Golf Course Monthly meeting with annual SCGC auditor report presentation



Villa Park Police Dept.

Police Chief, Michael Rivas

June 28, 2024

DATE: June 20th, 2024-June 26th, 2024

STATISTICAL DATA		SPECIAL ATTENTION DETAILS
Total CAD tickets generated	358	Strat's Over Crowding and Parking Concerns
Officer generated traffic stops	51	Burglary Crews
Traffic Citations issued	23	Traffic Grants
Traffic Warning Tickets issued	12	Special Events
Number of Bookings Processed	5	Speeding Autos on Secondary Streets
DUI Arrests	0	Flock Camera Hits for Stolen Vehicles/Wanted
Admin. Tows Initiated	1	Saturation Patrols
Village Ordinance	2	Domestic Violence
Parking citations issued	31	Mental Illness Calls for Service
Local Adj./ Compliance violations	1	Motel 6
Vehicles Booted	0	Restaurants and Bars
Vehicles Booted (YTD)	4	Retail Thefts
Vehicles Booted Total	13	

CURRENT INVESTIGATIONS

- Stolen Vehicle- A Villa Park Officer took a report for a stolen vehicle at a business on Route 83. The investigation is ongoing.
- Battery- A Villa Park Officer took a report for battery for a subject who battered a citizen in the 300 block of Illinois. The investigation is ongoing.
- Retail Theft x 3- Villa Park Officers took reports for retail theft where subjects removed several items from both of the Walgreens and Target. The investigations are ongoing.
- Criminal Damage to Property- A Villa Park Officer took a report for criminal damage to a vehicle where a car was keyed at VASA. The investigation is ongoing.
- Telephone Harassment- A Villa Park Officer took a report for harassment via telephone where the victim resides on North Westmore. The investigation is ongoing.
- Retail Theft - A Villa Park Officer took a report for retail theft where a subject removed several items from Casey's. The investigations are ongoing.
- Identity Theft - A Villa Park Officer took a report for identity theft where a resident on South Oakland claimed to be the victim. The investigations are ongoing.
- Telephone Harassment- A Villa Park Officer took a report for harassment via telephone where the victim is a business owner on Roosevelt. The investigation is ongoing.
- Telephone Harassment- A Villa Park Officer took a report for harassment via telephone where the victim resides on North Princeton. The investigation is ongoing.

ARRESTS

- Possession of a Controlled Substance
- Retail Theft
- Domestic Battery x 2
- No Valid License

Please Note: "Reported Crimes-Press Report" and Citations/Arrests detail available upon request.

CRIME FREE HOUSING

No Report

MEETINGS

- Department Head Meeting
- Village Board Meeting
- Fire and Police Commission Meeting
- Meeting with Village Manager Harline

OTHER ACTIVITIES

- Interview with potential part-time officer candidate
- July 4th Meeting and Prep
- Flood repairs continue at the PD
- New Desk Clerk Sophia Petr started work
- Summer Festival



CSO Brittany Hall is hoisting the trophy for CSO Truck-Squad # 196 being named: "Best in Show" at the 2024 Westmont Squad Car Night.

Villa Park Fire Dept.

Fire Chief, Steve Stapleton

June 28, 2024



Weekly Report: June 16-22

Incident Report- Fire and EMS calls by type of call

Incident Type	Total Incidents
Incident Type Category: 1 - Fire	
Building fire	1
	Total: 1
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident	
EMS call, excluding vehicle accident with injury	36
Motor vehicle accident with injuries	1
Motor vehicle accident with no injuries.	1
	Total: 38
Incident Type Category: 4 - Hazardous Condition (No Fire)	
Heat from short circuit (wiring), defective/worn	1
Arcing, shorted electrical equipment	1
	Total: 3
Incident Type Category: 5 - Service Call	
Smoke or odor removal	1
Assist police or other governmental agency	1
Police matter	1
Public service	1
	Total: 4
Incident Type Category: 6 - Good Intent Call	
Good intent call, other	1
	Total: 1
Incident Type Category: 7 - False Alarm & False Call	
Alarm system sounded due to malfunction	1
Smoke detector activation, no fire - unintentional	1
Alarm system activation, no fire - unintentional	1
	Total: 3
	Total: 50

Mutual Aid Given Incident Report
 Mutual aid responses by type of call.

Incident Type	Total Incidents
Incident Type Category: 1 - Fire	
Fire, other	1
	Total: 1
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident	
EMS call, excluding vehicle accident with injury	6
Motor vehicle accident with injuries	1
	Total: 7
Incident Type Category: 6 - Good Intent Call	
Dispatched and cancelled en route	1
	Total: 1
Incident Type Category: 7 - False Alarm & False Call	
Alarm system sounded due to malfunction	1
	Total: 1
	Total: 10

Total EMS/Fire Calls: 60
 Total Mutual Aid Calls to Date: 181
 Total EMS/Fire Calls to Date: 1516

Weekly Highlights

VFPD Engine 82 crew responded to Wendy's on North Avenue for special duty. Eleven ducklings had strayed from their mother and fallen into the sewer. Our Engine 82 crew, consisting of Acting Officer Dave Richardson, Jimmy Marcello, and Josh Borowick, did an amazing job of thinking outside the box and rescuing the ducklings. In total all eleven ducklings were rescued from the storm sewer and reunited with the mom duck.

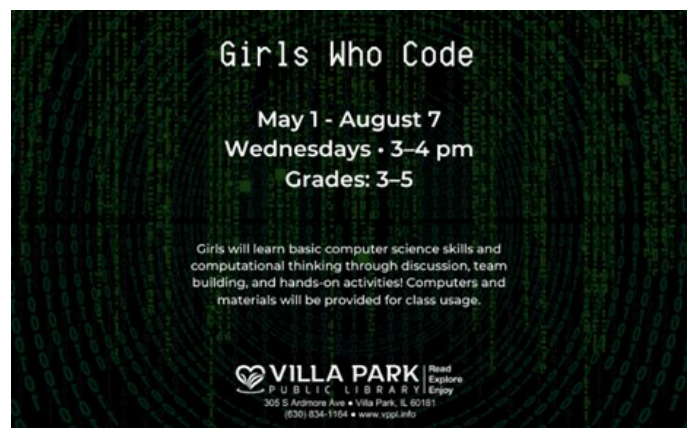
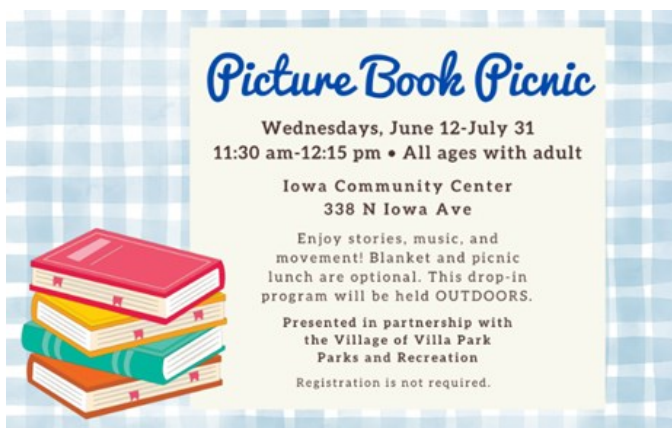
A huge shout-out to Jim Olsen from Building and Grounds. He was called on the spot and managed to find a net in the village and brought it over to us. Thanks a ton, Jim, and great job to the crew of Engine 82.



Programs Offered in the Week of June 30 to July 6

Babies & Books
Toddler Time (2 sessions)
Picture Book Picnic
Girls Who Code
Marvelous Mornings

Upcoming Programs



Meetings and Training Sessions

Department Heads meeting
Village Department Heads meeting
Rotary Club dinner
Admin staff meeting
Youth Services staff meeting
ALA Odyssey Award Committee meeting
Teen Video Gaming staff meeting
Niche Academy webinars: *Mental Illness, Parts 1 and 2*
Policy Committee meeting

Library Services

- Summer Teen Writing Contest held June 1–30
- Summer Reading Program ongoing from May 28–August 2; registration to date: 731
- Summer Sunday closures: library is closed on Sundays, May–September
- Summer Lunch program offered on Tuesdays through Thursdays, June 4–August 7
- Online catalog and New Materials poster updated with the week's new items
- Library's book discussion program presented to the Rotary Club
- Storytime conducted at the Oakbrook Terrace Park District

- Teen Book Bag pick-up
- Class taught by People's Resource Center hosted by library: *Windows Fundamentals*
- Book Discussion: 1 book discussion led by staff
- Grab & Go crafts given out at the VPPL Family Summer Concert
- Games played and Grab & Go crafts and books given out at the Village of Villa Park's June Summer Festival
- Educator Library Card resources updated: pamphlet, information sheet, website
- Displays created: *Beat the Heat: Summer Cooking Inspirations; Disability Pride Month*
- 24 Hour Lockers: 76 patrons served
- Passport Application Service: 6 new passport applications processed

In the works...

- Sideloaded records into the catalog begun by Materials Services Department staff and Youth Services Department staff, working with TumbleMedia
- Staff training and practice on 3D printing
- Discussions held with staff from the Islamic Foundation and staff from the Parks & Rec Department about library attendance with the outreach van at future events
- Discussion held with D48 vision impaired academy as to how to best provide resources through the Braille and Large Print Youth collections
- Travel Kit for Patrons: planning and preparation for new service
- Collection weeded
- Adult Book Bag subscription planning and preparation
- Youth program planning and preparation

Submitted by Sandra Hill, Library Director

Community & Economic Development

Marc McLaughlin, Director of Community & Economic Development

June 28, 2024

Community & Economic Development Director Updates:

- Staff met with 2 developers interested in in-fill apartment projects.
- Staff met with the Metropolitan Mayors Caucus to discuss the Homes for a Changing Region program.
- Staff attended the ribbon cutting for Green Releaf at 305 W North Ave

	June 20, 2024 June 26, 2024	2024 YTD	June 20, 2023 June 26, 2023	2023 YTD	2023 Totals
Permits Issued	46	798	28	847	1662
Plan Reviews	18	226	4	261	333
Building Inspections	46	1000	51	1135	2512
Follow-Up Inspections	39	1156	17	1000	1829
Site Visits	15	490	9	1010	1434
Property Main. Violations	16	1154	28	1137	1784
Tickets Issued	2	237	7	273	448
Adjudication Cases	13	181	18	231	393
Liens Filed	32	125	0	97	168
C.O. Inspections	6	90	3	59	111
Vacant Property Inspections	0	16	0	36	79
Vacant Properties Registered	0	2	0	7	15

Public Works

Director of Public Works, Michael Guerra

June 28, 2024

Public Works Highlights

- Placement of seed and erosion control mulch as a part of the Tri-Trail Connector Project is expected to be completed this week. Due to the recent trend of high temperatures, placement of sod has been deferred until a later date, most likely in the fall. In the meantime, the seed and erosion control mulch are being implemented as temporary restoration measures.
- A construction contract for the Iowa and Vermont Improvement Project has been executed. Staff is in the process of coordinating the start of construction.
- Public Works and Community Development staff held a joint meeting this week to discuss coordination of permits and permit inspections.
- Engineering Division staff met with the new Parks and Recreation Department seasonal GIS technician this week to provide an introduction to the village's existing GIS platform and content.
- Public Works staff attended the DuPage River Salt Creek Workgroup General Membership meeting this week.
- The village has made an offer to the selected candidate for the Public Works Maintenance Worker I full-time position, and that offer has been accepted. The new employee is tentatively expected to begin work with the village on 07/01/2024.
- Public Works staff and the Village Manager met with ComEd this week to review the annual municipal franchise report, the load shed plan, and other energy efficiency grants that may be available.

Public Infrastructure Projects

College Streets This large water main replacement and street improvement project is being split into smaller portions due to budget constraints. The village has been awarded CDBG grant funding for the construction of two of the smaller portions of the larger project. It has also been decided to separate North Wisconsin Avenue from the larger project and complete that street as a standalone effort, as it does not include water main replacement. An agreement for design engineering and construction engineering services for Wisconsin Avenue was approved at the meeting at the 06/24/2024 Village Board meeting.

Iowa & Vermont A construction contract has been executed. Staff is in the process of coordinating the start of construction.

Jackson Pond Staff is in the process of reviewing final engineering plans for this Jackson Area Improvement portion of the project. This last phase of the larger Jackson Pond Project includes construction of new relief storm sewer mains on portions of Madison Street, Wisconsin Avenue, and Addison Avenue, and includes extensions of the proposed storm sewers onto private properties in several locations. The project will be advertised for bidding when the design is complete. Bidding is currently expected to take place in the next one to two months. Staff is also working to coordinate the required spring maintenance of the native plantings in the expanded Jackson Pond.

Tri-Trail Placement of seed and erosion control mulch is expected to be completed this week. Due to the recent trend of high temperatures, placement of sod has been deferred until a later date, most likely in the fall. In the meantime, the seed and erosion control mulch are being implemented as temporary restoration measures.

Fleet Services Division

- Police car 191 was sent to Dodge dealer for engine oil mixing with coolant condition.
- Police vehicles 172,188,197 and 198 were in the shop for oil changes.
- Public works truck 95 was in the shop to have radiator blown out and washed out, brakes were also adjusted.
- Public works truck 62 was in the shop to have two hydraulic hoses replaced, and had an oil change while it was in the shop.
- Public works truck 12 was in the shop for an oil change and had two new front tires installed.
- Fire ambulance M81 was taken to the dealer for an emissions related code, part was replaced under warranty and has been returned to service.
- Community devilmint car 39 was looked at for power to center console.
- Four vehicles were taken to have emissions tests.
- Public works truck 9 was in to have front end greased, and had a new quick release valve installed on left rear axle for the brakes
- Work continues on set up of new police car 195.
- Police cars 187 and 190 are at Dodge dealer.

Operation Division Statistics

	Week of 06/28/2024	Month to Date
Overall		
Service requests	154	706
Streets		
Pothole patching	17	74
Tree trimming	25	55
Tree removal	20	75
Tree limb pickup	9	54
Utilities		
JULIE locates	51	304
Sewer services televised	0	1
Inlets / catch basins cleaned	14	47
Water shutoffs performed	4	28
Smart Points Installed	1	5
3/4" iPERL Meters Installed	2	27
1" iPERL Meters Installed	1	2
Large meters installed	0	0
In-house meter testing	24	24
Water valves exercised	46	148
Sewer televised (feet)	0 feet	0 feet

Parks & Recreation

Parks, Recreation and Fleet Services, Director Greg Gola

June 28, 2024

Administration

- Staff hosted VP Summer Festival on June 22, 2024. The weather could have been better. It was an unseasonably hot (94) and humid day. In addition, there was a threat of rain which yielded 2 pop-up thunderstorms, followed by severe wind that forced the closure of the children's attractions for 90 minutes.
- Staff met on Tuesday, June 25, 2024, to review Summer Festival (from 6/22) and begin planning for 2025.
- Staff attended the Sugar Creek Golf Course Board meeting on 6/25/24
- Staff attended the FUN Commission June meeting on 6/25/2024
- Staff met with WB Olson and Williams Architects for their bi-weekly construction update for the Lions Park Rec Center project
- Staff met to discuss facility improvements, pool operations, and software operations.
- Staff met with contractors for facility restoration work.

Parks, Buildings & Grounds Division

- Staff prepared for and staffed the Cortesi Park summer concert on June 20.
- Staff provided setup, staffing, and takedown support for the Summer Festival Event on June 22.
- Staff work/repairs continue with routine maintenance, event prep and takedown, repairs of Park facilities and drinking fountains, sport field prep, HVAC repairs, plumbing repairs, electrical repairs, inspections, and daily/weekly disinfecting cleanings and organizing of equipment, vehicles, and facilities.
- Additional and more specific information available upon request.

Recreation Division

Aquatics

- Mariners
 - The Mariners Swim Team is 5-1. Bartlett Swim Team's home meet is being held at Jefferson on Wednesday, June 26. The Last dual meet for the Mariners will be held this Saturday, June 29 at Jefferson Pool.
- Pool Pass Sales
 - 2024: 432 passes sold; \$24,964
 - 2023: 438 passes sold; \$26,760
- Pool Admissions
 - 2024: (6-1-2023 thru 6-25-2023)
 - Admissions: 3,907
 - Daily Admission Revenue: \$17,406
 - 2023
 - Admissions: 5,040
 - Daily Admission Revenue: \$11,649

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Early Childhood

- Registrations continue to be accepted for 2024-25 preschool. Enrollment as of 6/5 is 29 (10 in 2023).

Summer Camp Update

- Jr and Adventure Summer Camp
 - 458 participants (258 in 2023)
- Mini Adventure Summer Camp
 - 283 participants (205 in 2023)

Early Childhood Classes

- Afternoon Fun
 - Week 1: 11 participants
 - Week 2: 15 participants
 - Week 3: 18 participants
 - Week 4: 15 participants

Senior Program Updates

- National Eat Your Veggies Day 6/17 had 14 participants who enjoyed veggie pizzas donated by Michael Anthony's and Dominick's.
- The S.A.L.T. (seniors and law together) meeting 6/18 had 50 participants.
- Donut Bingo 6/19 had 18 participants.
- Fun with Watercolors 6/20 had 7 participants.
- Let's do Lunch Carryout 6/20 had 18 participants who had lunch from Fitz's in Elmhurst.

Events

- Summer Festival 2024 was held on 6-22-2024
 - Below please find revenue accounted for to date for Summer Festival 2024 with a comparison to 2023.

REVENUE	2024	2023
Sponsors	\$2,600	\$3,000
Food Vendors	\$850	\$1,000
Vendors / Crafters	\$2,650	\$2,275
Kids Wristband Sales	\$1,360	\$1,790
Beer Garden Sales (gross)	\$7,111	\$7,055
TOTAL:	\$14,571	\$15,120

- The inflatables were down for roughly 2 hours due to high winds.
- 23 volunteers participated by working in the Beer Garden and selling wristbands for the children's attractions. Village staff performed all money handling in the beer garden.

- Super Sensational Saturdays
 - Lufkin Park: July 20-Jeanie B!
- Movie in the park
 - Lufkin Park: August 9 – Over the Hedge
- Big Rigs and Kids
 - Cortesi Park: August 17 – 10a-12noon

Thursday Concerts

- Thursday night concerts continue to attract families from VP and neighboring communities. Ice Cream and Glow toys are sold by VPPR Staff.

<u>Date</u>	<u>Band</u>	<u>Attendance</u>	<u>Ice Cream / Glow Toys Revenue</u>
June 6	Petty Cash	500 attended	\$424
June 13	Murley Music	350 attended	\$407
June 20	Chicago's Own Piano man Band		Cancelled 😞 due to inclement weather

Support Staff and Misc. Updates

- Assisted customers, processed program registrations, confirmed facility reservations. Assisted staff with new time clock.
- Staff support is exploring the use of QR code to pay for Pickleball and Tennis drop-ins.
- Additional information available upon request